

The Bath County School Board met in a Regular Meeting on Tuesday, February 4, 2014 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Millboro Elementary School.

**PRESENT:** Mrs. Catherine D. Lowry, Board Chair  
Dr. Ellen R. Miller, Board Vice-Chair  
Mrs. Rhonda R. Grimm, Board Chair  
Mrs. Amy R. Gwin, Board Member  
Mr. William K. Manion, Board Member

**DRAFT**

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk  
Sharon P. Fry, School Board Deputy Clerk

Mr. William Manion, Board Member, called the meeting to order at 5:34 p.m. with all members present except Mrs. Lowry and Dr. Miller who arrived at 5:36 p.m. **13-14: 177  
CALL TO ORDER**

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (3-0 vote) convened in a closed meeting at 5:35 p.m. to consider the retirement, maternity leave request, employment of specific personnel, and to hear parent concern(s). **13-14: 178  
CLOSED MEETING  
AND CERTIFICATION  
OF CLOSED MEETING**

On motion by Mrs. Gwin at 7:05 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. **13-14: 179  
CERTIFICATION OF  
CLOSED MEETING**

Mrs. Lowry called the meeting to order at 7:05 p.m. MES first graders led the Board in the Pledge of Allegiance, the MES ROAR pledge and presented cards to Board members. Third graders presented a song entitled "You've Been Workin for Our Schools" in recognition of School Board Appreciation month. Fourth grade class provided a pound cake to each Board member. Fifth, sixth and seventh graders presented cards and a powerpoint presentation to Board members. In closing, Mrs. Lowry called for a moment of silence. **13-14: 180  
CALL TO ORDER FOR  
PUBLIC MEETING**

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (5-0 vote) amended the agenda by moving Item 11.-A. – Action Following Closed Meeting to follow Item 7. - Approve Consent Agenda, and moved Item 10. – Superintendent's Report – Presentations – Information to a continued meeting on February 13<sup>th</sup> 5:30 PM at the School Administration Building. **13-14: 181  
APPROVE OR  
AMEND AGENDA**

There were none to be heard.

**13-14: 182  
PUBLIC COMMENTS**

**On motion by Mrs. Grimm and seconded by Dr. Miller, the Board (5-0 vote) approved the consent agenda as presented:**

**13-14: 183  
APPROVE  
CONSENT AGENDA**

- **Minutes**  
January 7, 2014 Regular Meeting, and January 23, 2014 Work Session
- **Claims**  
Mr. Justin Rider, Business Manager, presented an overview of expenditure summary and a reconciled January 2014 revenue summary. General Fund Payroll 67713-67724, 67731-67742, Bills – 67725-67730, 67743-67815, Direct Deposit 2079-2081, and Food Service Payroll 10287-10291, 10292-10296, Bills – 10297-10303, Direct Deposit 2079-2081.
- **Reports**  
Attendance  
December 2013 ADM: BCHS 248.77, MES 110.00, VES 240.77, for a total of 599.54.  
Cafeteria, December 2013  
Maintenance, January 2014  
Transportation, January 2014

On motion by Mrs. Gwin and seconded by Dr. Miller, the Board (5-0 vote) approved the **retirement request of Judy McElwee**, BCHS Computer Lab Manager (*effective at the end of the school year*).

**13-14: 184  
ACTION FOLLOWING  
CLOSED MEETING**

On motion by Mrs. Grimm and seconded by Mrs. Gwin, the Board (5-0 vote) approved the **appointment of Kevin Williams** as Varsity Assistant Softball Coach.

On motion by Dr. Miller and seconded by Mr. Manion, the Board (5-0 vote) approved the **maternity leave request of Lisa Rexrode**, VES Cafeteria Staff member.

- Mrs. Hirsh recognized School Board members in celebration of Virginia School Board Appreciation Month as recognized by Virginia School Board Association. School Board members received gifts from principals/staff in recognition of School Board Appreciation Month.
- In recognition of Career and Technical Education Month as proclaimed by Governor Terence R. McAuliffe, Mrs. Rowe provided an update on CTE workplace readiness tests. She applauded CTE staff for their efforts as 98% of students passed the readiness test during the first semester.
- Mrs. Hirsh plans to forward certificates of appreciation to honor school counselors during National School Counseling Week, February 3-7, 2014.
- Mrs. Hirsh congratulated the following Band students who auditioned and were accepted into All Area Honor Band.

**13-14: 185  
GOOD NEWS IN BATH  
COUNTY SCHOOLS**

All Area Band:

Middle School			BCHS	High School		
	Katie Rexrode	Flute	BCHS		Emily Arrington	Flute
	Ashlyn Liptrap	Flute	BCHS		Austin Hall	Bass Clarinet
	Mary Dressler	Clarinet	BCHS		Amanda Ray	Clarinet
	Steve Gardener, Jr.	Clarinet	BCHS		Mikayla Miller	Trumpet
	Travis Braxton, III	Clarinet	BCHS		Ivy Barker	Trumpet
	Allan Kimmel	Tenor Sax	VES		Mackenzie Kincaid	Trumpet
	Gabrielle Reed	Clarinet	VES		Jordan Marshall	Trumpet
	Harley Cary	Clarinet	VES			
	Scout Paret	Trumpet	MES			
	Jordan Lee	Trombone	BCHS			
	Travis Hall	Trombone	VES			
	Ethan Essex	Baritone	BCHS			
	Nevada Kershner	Baritone	BCHS			
	Kendall Keyser	Snare/Mallet	BCHS			
	Marlon Brown	Mallet	BCHS			

- Mary Dressler auditioned and was accepted into All District Honor Band.

**13-14: 185 (Con't.)  
GOOD NEWS IN BATH  
COUNTY SCHOOLS**

Mrs. Rowe, BCHS principal, advised Mr. Pasco to stay at home as bad weather was forecast; therefore, she presented the student representative's report.

**13-14: 186  
STUDENT  
REPRESENTATIVE'S  
REPORT**

Informational items for Board members included: an email from Mr. Lancaster to BCHS staff regarding the recent Nursing Home Evacuation, VSBA Hot Topic Conference in Wytheville, VA on March 26, 2014, and a thank you note to the Board from BCHS teacher, Amber Yohe, upcoming events, Work Session reminder on February 13, 2014, with an alternate date of February 17<sup>th</sup>, and a Joint Quarterly Work Session with the Board of Supervisors on February 18<sup>th</sup> at 6:30 p.m. at the School Administration Building.

**13-14: 187  
ITEMS FOR BOARD  
MEMBERS/  
CORRESPONDENCE**

There were none to be heard.

**13-14: 188  
PUBLIC COMMENTS**

**Mrs. Grimm**

- Thanked everyone for coming to the meeting.
- Wished everyone a safe trip home.
- Thankful for everyone in the school system and proud of principals, teachers, students, technology, superintendent and secretaries.
- Thanked everyone for the goodies.

**3-14: 189  
ITEMS BY BOARD  
MEMBERS**

**Mrs. Gwin**

- Thanked everyone for coming to the meeting.
- Great group of students and staff.
- Thanked Mrs. Hirsh for her support.
- Congratulated Band students.
- Thanked students for the song, cards and presentations tonight.

**Mr. Manion**

- Thanked everyone who attended the meeting.
- Be safe and cautious traveling home tonight.

**Dr. Miller**

- Thanked students and teachers for the presentations and goodies received tonight.
- Cautioned everyone to be careful on the way home as freezing rain was predicted.

**3-14: 189 (Con't.)  
ITEMS BY BOARD  
MEMBERS**

**Mrs. Lowry**

- Great things happening in our schools.
- Excited about the MES Olympics opening ceremony, the academic bowl, and Band student competitions.

**The Board continued the meeting at 7:34 p.m. until February 13, 2014 at 5:30 p.m. at the School Administration Building. (Alternate date for February 13 meeting is February 17, 2014.)** **13-14: 190  
ADJOURNMENT**

The Bath County School Board met in a Continued Meeting on Monday, February 17, 2014 at 5:30 P.M. at the School Administration Building.

**PRESENT:** Mrs. Catherine D. Lowry, Board Chair  
Dr. Ellen R. Miller, Board Vice-Chair  
Mrs. Rhonda R. Grimm, Board Chair  
Mrs. Amy R. Gwin, Board Member

**DRAFT**

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk  
Sharon P. Fry, School Board Deputy Clerk

Dr. Ellen Miller, Board Vice-Chairman, called the continued meeting (February 4, 2014) to order at 5:31 p.m. with all members present except Mrs. Lowry and Mr. Manion. Dr. Miller led the Board in the Pledge of Allegiance and called for a moment of silence. Mrs. Lowry arrived at 5:32 p.m.

**13-14: 191  
CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
AND MOMENT OF  
SILENCE**

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (4-0 vote) amended the agenda by adding Item 6.-A1 – Fall Instructional Personnel Report and Item 6.-E. - School Calendar – Make-up Days to the Superintendent’s Report – Presentations/Information.

**13-14: 192  
APPROVE OR  
AMEND AGENDA**

There were none to be heard.

**13-14: 193  
PUBLIC COMMENTS**

In recognition of School Board Appreciation month, all three principals distributed gifts to Board members on behalf of their students.

**13-14: 194  
GOOD NEWS IN BATH  
COUNTY PUBLIC  
SCHOOLS**

Mr. Paul Lancaster, Director Technology, Testing & Administrative Services, provided background information and a summary of the SY 2012-2013 final dropout report for grades 7-12. Mr. Lancaster reported 2 dropouts, down from the prior year’s report of 6 dropouts. Mr. Lancaster said the state dropout rate for last year was 1.26%, approximately twice Bath County School’s annual rate of .62%.

**13-14: 195  
2012-2013 FINAL  
DROPOUT REPORT –  
MR. LANCASTER**

Mr. Lancaster presented a summary of the IPAL report. The report summarized class sections taught by Highly Qualified Teachers and by teachers Not Highly Qualified for core academic subject areas; and a summary of the class sections taught by teachers properly endorsed and by teachers not properly endorsed for non-core academic subject areas. Mr. Lancaster said 100% of the 152 sections reported in Bath County Schools were taught by a Highly Qualified Teacher. According to Mr. Lancaster, only one new teacher is listed on the non-core section as not properly endorsed, however, his provisional license is now in place and will be reflected on year-end reports. According to Mrs. Hirsh, the smaller the schools get, the more flexibility is needed with staff and their endorsements. She said she is a proponent of add-on endorsements for middle school content areas.

**13-14: 196  
FALL 2013-2014  
INSTRUCTIONAL  
PERSONNEL (IPAL)  
REPORT – MR.  
LANCASTER**

Mrs. Hirsh updated the Board on an academic review recently held at VES on December 12 and 13, 2013. The review was conducted by the Office of School Improvement (OSI). As a result of the audit, Mrs. Hirsh said essential actions were identified to promote academic achievement this year. Mrs. Hirsh said it is a process that one school is going through, but all schools can benefit. Mrs. Hirsh said principals are working together in an effort to enhance achievement in all three schools. School principals provided updates on school improvement activities underway.

**13-14: 197  
SCHOOL  
IMPROVEMENT PLAN  
IMPLEMENTATION –  
PRINCIPALS**

Ms. Coffman, Valley Elementary Principal, said the first part of the plan includes a focus on lesson plans where the greatest and quickest impact can be made. The School Leadership Team has developed a new format for lesson planning to be sure everything on the DOE lesson plan tool rubric is included. Teachers have started implementing the lesson plan with essential tools. A follow up meeting with Mrs. Nipper? will be held Thursday with professional development on connecting written and assessment curriculum to teachers. She said VES is making lots of progress and teachers now have access on the server to the previous and upcoming year for students in grades and teachers have been very cooperative and helpful. In the future, teachers can access student writing information for the previous and upcoming grades as it is stored on the server.

Mrs. Rowe, BCHS Principal, said reading and math remediation efforts have been implemented. After review of Smart Goal data, remediation in math has shown a huge payoff. After conferring with Ms. Coffman, BCHS tweaked their lesson plans and staff members are using the same format which were revised to meet secondary needs. BCHS saves documents online so student information can be accessed from school and home. On Thursday, Mrs. Rowe plans a differentiated instruction in-service based on change of pacing.

Mrs. Allison Hicklin, MES Principal, introduced the new lesson plan document to staff members. At mid-year, grade level meetings were held with teachers to determine progress of students within each group. Teachers are identifying students who are having difficulty in more than one subject area and those who would benefit for referral to child study. Mrs. Hicklin said safety nets are in place to be sure no one falls between the cracks.

Mrs. Hirsh reminded those in attendance of Parent/Teacher Conferences scheduled on February 20, 2014.

**13-14: 197 (Con't.)  
SCHOOL  
IMPROVEMENT PLAN  
IMPLEMENTATION**

Mrs. Hirsh provided an outline of major 2013-14 Professional Development opportunities for staff including: Formative/Summative Assessment Class #3, Differentiation of Instruction, PBIS, VDOE – Math & English Workshops, WVPEC K-8 English Workshop, Math Support: Observation/Feedback/Survey/Workshops, Division Pacing Guides – Math, K-3 Reading Support Comprehension Strategies, Leveled Readers, etc., VSRA (reading) Conference, and VCTM (mathematics) conference. Mrs. Hirsh said special education, technology, and head start staff opportunities have been provided as well.

**13-14: 198  
PROFESSIONAL  
DEVELOPMENT  
OPPORTUNITIES**

Mrs. Hirsh gave a brief report on state legislation that may impact 2014-15 school and budgets. Mrs. Hirsh outlined VSBA 2014 Legislative Priorities including: a balanced assessment and accountability system, reduction in the number of SOL tests, local school division control of SOL testing windows, an increase in the state Standards of Quality funding, increased flexibility in local use of SOQ funding, allow local school boards to set the school calendar for their division – Labor Day waiver, a repeal of the statewide A-F grading system, the control of schools to the local school boards and repeal of the Opportunity Education Institution. Mrs. Hirsh said budgets from the house and senate were approved on Sunday, Feb. 16 and DOE should have templates by the end of this week. Mrs. Hirsh said it is too soon in the budget process to know the effect on the school budget.

**13-14: 199  
LEGISLATION  
IMPACTING  
EDUCATION**

Mr. Lancaster confirmed that Bath County Schools have missed fourteen (14) days due to inclement weather in the current school year. Referencing Virginia Code: § 22.1-98, Mr. Lancaster said the Code provides an option to either make up days (180) or hours (990) to meet the school schedule requirement. Mr. Lancaster provided the following information to Board members:

**13-14: 200  
SCHOOL CALENDAR –  
MAKE-UP DAYS –  
MR. LANCASTER**

Bath County Schools plan for a 185 day instructional calendar, thus fulfilling the make-up requirement for the first five days missed. VA Code also requires that for every two days missed after the first five, one school day is made up or hours are made up to reach the 990-hour requirement. Bath County Schools has chosen to build in make-up days six through ten at the end of our school year, typically providing enough instructional hours to account for up to fifteen days missed. When schools are closed beyond ten days, additional days/hours are added as necessary to meet the 990-hour state requirement. Virginia's 140-hour minimum requirement for high school verified credits is a factor in years with more inclement weather, a calculation must be done to ensure that this requirement is met for each period of the school day. Senior commencement is not scheduled prior to the 140-hour minimum standard date.

No items were presented.

**13-14: 201  
ITEMS FOR BOARD  
MEMBERS/  
CORRESPONDENCE**

There were none to be heard.

**13-14: 202  
PUBLIC COMMENTS**

**Mrs. Grimm**

- Thanked principals and students for the goodies.
- Thanked the Superintendent and Administrators for information furnished at the Board meeting.

**3-14: 203  
ITEMS BY BOARD  
MEMBERS**

**Mrs. Gwin**

- Thanked everyone including the children for the goodies.
- Thanked everyone for attending the meeting.

**Dr. Miller**

- Thanked everyone for the presents. Enjoyed reading the cards, notes and poems.

**Mrs. Lowry**

- Thanked everyone for the reports and presentations and the goodies.

**The Board adjourned at 6:30 p.m.**

**13-14: 204  
ADJOURNMENT**



